



# Australian Institute of Geoscientists

## APPLICATION FOR REGISTRATION

Completed application forms should be submitted to:

**The Registration Board  
Australian Institute of Geoscientists**

**Postal Address:  
PO Box 8463  
Perth Business Centre WA 6849  
Australia**

**Courier Address:  
36 Brisbane Street  
Perth WA 6000  
Australia**

**Telephone +61 8 9427 0820, Facsimile +61 8 9427 0821**

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## GENERAL INFORMATION

- The activities of the Institute will be confined to professional matters and the Institute will co-operate and not conflict with the academic societies. The Memorandum of Association states the following.  
The objects for which the Institute is established are:
  - To promote co-operation and fellowship amongst geological scientists in Australia.
  - To promote the good standing, identity and reputation of the geological science profession in Australia.
  - To promote and advance throughout Australia, geological science, its study, teaching and practice, and to publish information relating to geological science or geoscientists.
  - To establish or assist in establishing, promoting and maintaining recognised standards of competence, and practice amongst persons engaged in work in the fields of geological science, and to conduct examinations and award diplomas and certificates in furtherance of such objects.
  - To provide closer co-operation between geological scientists and other professional organisations, governments and institutions of all kinds, and so establish and further co-operate with geological scientists and organisations representing them, located or established in countries other than Australia.
  - To represent geoscientists in the matters affecting, relating, or pertaining to the profession, or to the practice, teaching or study of geological science or related subjects, and for this purpose to issue or make statements, comments and submissions to the public, government or any institution or authority.
  - To establish or assist in establishing rules and standards of conduct of members for the benefit of the profession and the public.
  - To encourage, including by way of providing funds, the education and training of those who wish to practise as geoscientists or in fields involving an understanding of or experience in work related to geological processes.
  - To co-operate with associations, whether incorporated or not, having objects similar to any of these, and to join in becoming a member of any association or institution having objects which are similar to these or are designed to protect and advance the interests of geoscientists.
  - To enter into arrangements or negotiate on behalf of members with any government or authority whether national, state, municipal or otherwise and any university or other institution in relation to matters affecting the Institute or its members or the public interest, and to obtain any authority, rights, privileges and concessions which the Institute may think is desirable to obtain, and to comply with any conditions attaching to such rights, privileges and concessions.
- The following term is defined in the Articles of Association:  
"Geoscientists" where used in these Articles of Association and where used in the Memorandum of Association means a person who has acceptable tertiary qualifications in geological science from a university or tertiary institution recognised by the Council of the Institute for the time being or who has received adequate industrial training equivalent, in the Council's opinion, to such tertiary qualifications.
- Members of the Institute may be (a) Fellows, (b) Members or (c) Graduates, being persons who have been transferred or elected into these respective grades. An additional voluntary grade of Registered Professional Geoscientists is available. Students may be affiliated as Undergraduates.  
**Fellow** To be eligible for election as a Fellow (FAIG), an applicant must be a geoscientist with not less than fifteen years of experience in his/her Fields of Practice who has, in the opinion of the Council, achieved prominence in such field.  
**Member** To be eligible for election as a Member (MAIG), an applicant shall be a geoscientist having not less than five years of experience in his/her Fields of Practice, such experience having been of a responsible nature and involving the exercise of independent judgement during at least three of those years. An applicant having worked towards completion of a professional qualification recognised by the Council may count up to two years of post-graduate training for such qualification towards the requirement of five years of experience necessary to be eligible for membership as a Member. A Member shall also possess a degree, diploma, certificate of qualification or some other qualification recognised by the Council demonstrating competence in his/her Field of Practice.  
**Graduate Member** To be eligible for membership as a Graduate (GAIG), an applicant must possess a degree, diploma, certificate of qualification or some other qualification recognised by the Council demonstrating competence in his/her Field of Practice.  
**Undergraduate Affiliate** Undergraduate affiliation is available to students in geoscience who have not as yet achieved the educational qualifications to apply for membership as a Graduate.  
**Registered Professional Geoscientist** To be eligible for election as a Registered Professional Geoscientist (RPGeo), an applicant must have satisfied the requirements to be a Member of the Institute. Where the applicant is not already a member of the Institute, he/she must be accepted for admission as a Member or Fellow. Applicants can nominate more than one Field of Practice but must have at least five years of experience in their primary Field of Practice and at least three years in each of the other Fields of Practice. Registered geoscientists will be required to maintain a record of Continuing Professional Development (CPD), subject to a minimum of 50 weighted hours per annum averaged over three years.

## INFORMATION FOR APPLICANTS

- Please use typing or print in block letters.
- IMPORTANT:** Copies of degree(s), diploma(s), certificate(s) or certified statements from institutions regarding academic qualifications **MUST** accompany forms where the applicant is a member of the Institute and such qualifications have not previously been supplied to the Institute. A curriculum vitae etc. may be included if the applicant desires.
- Where details are required, provide brief and informative descriptions. Where space is insufficient on the form, complete the information on a separate sheet, which must be signed by the applicant.
- Abbreviations to be used in Section 6. A 3: academic and research, C = consulting, EM = exploration management, GVT = government or semi-government, IND = industry generally (engineering, environmental, hydrogeology, minerals, petroleum etc.), INV = resource investment advising, LAB = laboratory (palynology, rock physics etc.), MAN = management (general, negotiating etc.), PROD = production (mine geology, reservoir geology etc.), 0 = other (specify)
- The annual renewal fee for Registered Professional Geoscientists is \$100.00. The annual fee will become due and payable upon acceptance of an application by the Registration Board. An additional fee may be charged to applicants from overseas to cover the costs of verification of qualifications where required.
- Please send completed Application for Registration to:  
The Registration Board  
Australian Institute of Geoscientists  
PO Box 8463, Perth Business Centre WA 6849  
Tel: 08 9427 0820 Fax: 08 9427 0821  
Email: aig@aig.org.au

## REFEREES

- Written references are required from four referees.
  - Two of the referees shall be the proposer and seconder on this application form and both must be members of the Australian Institute of Geoscientists
  - All referees must be members of recognised professional or learned societies and be competent to referee in the nominated Fields of Practice.
  - The referees must provide a confidential written reference attesting to the applicant's experience in the nominated Fields of Practice for substantial portions of the required periods of experience.
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# APPLICATION FOR REGISTRATION BY THE AUSTRALIAN INSTITUTE OF GEOSCIENTISTS

## 1. DELEGATE DETAILS

Title: \_\_\_\_\_ Surname: \_\_\_\_\_

Given Names: \_\_\_\_\_ Date of Birth: / /

Correspondence Address: \_\_\_\_\_

State: \_\_\_\_\_ Post Code: \_\_\_\_\_

BUSINESS: Phone: ( ) Fax: ( ) Email: \_\_\_\_\_

HOME: Phone: ( ) Fax: ( ) Email: \_\_\_\_\_

## 2. MEMBERSHIP INFORMATION

I am a Member / Fellow of the Australian Institute of Geoscientists Membership No: \_\_\_\_\_

I am not a member of the Australian Institute of Geoscientists but a membership application form has been submitted.

MEMBERSHIP OF OTHER SCIENTIFIC AND PROFESSIONAL ORGANISATIONS:

ORGANISATION: \_\_\_\_\_ Membership Grade: \_\_\_\_\_

ORGANISATION: \_\_\_\_\_ Membership Grade: \_\_\_\_\_

ORGANISATION: \_\_\_\_\_ Membership Grade: \_\_\_\_\_

## 3. FIELDS OF PRACTICE

I am applying for registration as a Registered Professional Geoscientist in the following Fields of Practice\*:

Mineral Exploration     Mining     Petroleum     Coal     Hydrogeology

Industrial Minerals     Geotechnical and Engineering     Environmental Geoscience     Regional Geology     Geophysics

Geochemistry     Information Geoscience     Other Specialist Geoscience

\* If you nominate more than one Field of Practice, please use a "1" to indicate your primary Field of Practice (minimum five years of experience required) and a "2" to indicate the other Fields of Practice (minimum three years of experience required in each)

## 4. REFEREES

The following geoscientists will provide written references attesting to my experience in the nominated Fields of Practice.

**1 PROPOSER** Name: \_\_\_\_\_

Address: \_\_\_\_\_

State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Phone: ( ) Fax: ( ) AIG Member:  YES

**2 SECONDER** Name: \_\_\_\_\_

Address: \_\_\_\_\_

State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Phone: ( ) Fax: ( ) AIG Member:  YES

**3 REFEREE** Name: \_\_\_\_\_

Address: \_\_\_\_\_

State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Phone: ( ) Fax: ( ) AIG Member:  YES  NO

**4 REFEREE** Name: \_\_\_\_\_

Address: \_\_\_\_\_

State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Phone: ( ) Fax: ( ) AIG Member:  YES  NO

## 5. ACADEMIC QUALIFICATIONS

Tertiary Institution	Degree	Year Conferred	Major Geoscience Subjects**

\*\* Examples: geochemistry, hard-rock technology, mining geology, petroleum geophysics. Include these topics if applicable.

## 6. STATEMENT OF RELEVANT EMPLOYMENT AND EXPERIENCE

From Month/Year	To Month/Year	Type***	Employer	Position Held	Responsibilities
/	/				
/	/				
/	/				
/	/				
/	/				
/	/				

\*\*\* See INFORMATION FOR APPLICANTS, item 4, for abbreviations to describe type of experience.

## 7. STATEMENT OF GEOSCIENCE ACTIVITIES

Please provide a summary of the professional geoscientific activities in which you have been engaged. Give project details and your position and responsibilities for the project. Client names and commercially sensitive details are not necessary, provided the submitted details indicate adequately the contributions that you have made to the profession.

Field of Practice	Commodity or Speciality	Responsibilities and Activities	Location	Duration

## 8. APPLICANT'S DECLARATION

I confirm that the information provided above is true and complete:

Signed:

Date: / /

INSTITUTE USE ONLY Form R9/0	Date Received:		Registration Board:		Regn Report:	
	Acknowledged:		Referees' Reports:		Accept/Reject:	
	AIG News		State Subcommittee:		Registration No.:	



# Australian Institute of Geoscientists

## APPLICATION FOR REGISTRATION REFEREE'S STATEMENT



### TO BE COMPLETED BY THE APPLICANT

Applicant's Name: \_\_\_\_\_

- Nominated Fields of Practice: 1. \_\_\_\_\_ (minimum five years of experience)
2. \_\_\_\_\_ (minimum three years of experience)
3. \_\_\_\_\_ (minimum three years of experience)

After entering his/her name and nominated Fields of Practice, the applicant should give one form to each referee with the request that the form be completed and returned to the applicant, or returned to:

The Registration Board  
Australian Institute of Geoscientists  
PO Box 8463  
Perth Business Centre, WA 6849

### INFORMATION FOR REFEREE

The above-named applicant has applied to the Australian Institute of Geoscientists for admission to the grade of Registered Professional Geoscientist in the nominated Field/s of Practice, and has named you as a referee. The registration procedure depends, among other matters, upon an evaluation of the applicant's professional standing and reputation, and verification of the applicant's professional experience in one or more Fields of Practice, as nominated above. Please assist the Institute by supplying the information requested below, based upon your personal, and if possible first-hand, knowledge of the applicant. If you wish to provide further information, please attach additional page/s. ALL INFORMATION PROVIDED BY YOU WILL BE TREATED IN COMPLETE CONFIDENCE.

The Fields of Practice are described on page 3. A summary of the objects of the Institute, membership grades, application procedure and requirements for referees IS given on page 4. The Institute's Code of Ethics is reproduced on pages 5 and 6.

Referee's Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Work Address: \_\_\_\_\_

State: \_\_\_\_\_ Post Code: \_\_\_\_\_

HOME: Phone: ( ) Fax: ( ) Email: \_\_\_\_\_

WORK: Phone: ( ) Fax: ( ) Email: \_\_\_\_\_

1. How long have you known the applicant? \_\_\_\_\_

2. (a) Have you seen the completed Application for Registration form?  YES  NO

(b) In your opinion, does the applicant meet the basic criteria for Registration?  YES  NO

3. Do you have knowledge of the professional and ethical standing of the applicant?  YES  NO

4. If known, please comment on the applicant's professional and ethical standing.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Do you consider that the applicant has an awareness of professional matters commensurate with their length of experience?  YES  NO

If no, please comment: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. What is/was your relationship to the applicant (please tick) and what is/was the duration of this relationship (using month/year to month/year)?

Lecturer or  Supervisor From \_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_

Employer or  Manager From \_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_

Customer or  Contractor From \_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_

Colleague From \_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_

Other (please state) \_\_\_\_\_ From \_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_

7. Please state your own personal knowledge of the professional experience of the applicant over the specified intervals (use month/year):

\* F = Full, I = Intermittent, S = Social Indirect, or specify other

From Month/Year	To Month/Year	Professional Activity of Applicant (Field of Practice)	Knowledge*
/	/		
/	/		
/	/		
/	/		
/	/		
/	/		

8. Are you aware of any behaviour of the applicant which you would consider to be incompatible with the Institute's Code of Ethics?

YES  NO

If yes, please comment: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9. Please add any further comments that you consider are relevant to the application: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I certify that I am a member in good standing of the following professional and learned organisations:

Professional Body: \_\_\_\_\_ Grade of Membership: \_\_\_\_\_

Professional Body: \_\_\_\_\_ Grade of Membership: \_\_\_\_\_

Learned Society: \_\_\_\_\_ Grade of Membership: \_\_\_\_\_

Learned Society: \_\_\_\_\_ Grade of Membership: \_\_\_\_\_

Learned Society: \_\_\_\_\_ Grade of Membership: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: / /

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## DESCRIPTIONS OF FIELDS OF PRACTICE FOR REGISTRATION

The following generic descriptions are offered as a guide concerning the applicant's nominated Field(s) of Practice for registration.

**Mineral Exploration.** For geoscientists concerned with the search for mineral deposits, including planning, execution and interpretation of exploration programs (geological, geochemical and geophysical), drill testing of prospects, estimation of resources, regional mapping, etc.

**Mining.** For geoscientists concerned with the economic extraction of mineral deposits, including ore reserve estimation, mining grade control, reconciliations, mining feasibility, etc.

**Petroleum.** For geoscientists concerned with the search for, definition and recovery of petroleum and associated hydrocarbons. This Field of Practice includes geoscientists involved in geophysical and structural determination of petroleum and other hydrocarbon reservoirs, and sedimentary geologists involved in research on the evolution and history of sedimentary basins and environments that may host hydrocarbons.

**Coal.** For geoscientists concerned with the search for, definition and recovery of coal. This Field of Practice includes geoscientists involved in the geological and geophysical determination of coal reserves, and sedimentary geologists involved in research on the evolution and history of sedimentary basins and environments that may host coal deposits.

**Hydrogeology.** For geoscientists, hydrogeologists, hydrologists and groundwater geologists involved in the identification, measurement and development of water resources, and the protection of aquifers from over-exploitation or contamination.

**Industrial Minerals.** For geoscientists concerned with the search for, evaluation, estimation, economic extraction and beneficiation of the wide Variety of generally non-metallic, non-fuel, rocks and minerals of commercial value. This Field of Practice includes geoscientists involved in the exploration, analysis (mineralogical, petrographic, X-ray methods), mining (particularly quarrying), and processing of commodities such as the raw materials used in the agricultural and chemical industries, the building and construction industries, and precious rocks and minerals (including gemstones).

**Geotechnical and Engineering.** For geoscientists concerned with geological materials and with their geomechanical, geotechnical and engineering properties and applications relating to the construction of buildings, roads, railways, dams and other civil engineering projects and mine excavations. This Field of Practice includes geoscientists who work in the civil engineering field, urban development, the stability of geological materials, earthquake studies and seismic research as it pertains to the properties of geological material, mine stability, and erosion studies.

**Environmental Geoscience.** For geoscientists concerned with natural geological events and the interaction of human populations with geological materials and the effects of those populations on the environment or the effects of the environment on human populations and their endeavours. This Field of Practice includes geoscientists involved in contaminated site investigations, oceanographic and meteorological studies, climate research, soil science, geological hazards, and geomorphology.

**Regional Geology.** For geoscientists concerned with regional-scale geology, including mapping, basin analysis, and geological processes such as tectonics, metamorphism and metallogeny.

**Geophysics.** For geoscientists specialising in geophysics.

**Geochemistry.** For geoscientists specialising in geochemistry.

**Information Geoscience.** For geoscientists specialising in information management relating to geology, geophysics, geochemistry and geography, as well as editing and publishing geoscientific documents.

**Other Specialist Geoscience.** For geoscientists in other specialist areas. This Field of Practice includes researchers in such diverse fields of geoscience as mineralogy, petrology, volcanology, palaeontology, atmospheric geophysics, and meteorite research.

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## CODE OF ETHICS

### 1. Definitions

For the purposes of this Code, unless the context otherwise requires, member shall mean any person admitted to any grade of membership of the Institute; Institute shall mean the Australian Institute of geoscientists; Council shall mean the board of directors and governing council of the Institute; Ethics and Standards Committee shall mean the Ethics and Standards Committee duly constituted and regulated by the Council under Article 55 of the Institute's Articles of Association; the male gender shall include the female gender and the singular shall include the plural, and vice versa.

### 2. Principle

Members shall discharge their duties with fidelity to the public, their employers and clients, and at all times in their professional or employed capacities carry out their work with competence, integrity and professional responsibility.

### 3. Application

This Code shall apply to all members including Graduates, Members, Fellows and Registered Professional Geoscientists of the Institute.

### 4. Duties

In all working decisions and recommendations, a member shall have due regard for the welfare and safety of the community which may be affected by the work for which he is responsible or which may result from his recommendations. All members are required to conform to this Code so as to uphold the dignity of their profession and to maintain the highest possible level of conduct in all professional matters.

### 5. Matters of Fact

A member shall avoid and discourage exaggerated and unwarranted statements. If called upon to give evidence or otherwise to speak on a matter of fact a member shall state what he believes to be the truth with scrupulous impartiality.

### 6. Matters of Opinion

Provided that the matter is clearly expressed as an opinion, a member may, where require, give a considered professional opinion based on facts, experience, interpretation, extrapolation or a combination of these.

### 7. Public Comment

In any public written or verbal comment, a member shall be careful to state whether the statements or assertions made therein represent facts, an interpretation of facts, an opinion, or a belief. In all such circumstances, a member shall act only with propriety in criticising the ability, opinion or integrity of another member, person or organisation.

### 8. Intra-Professional Conduct

A member shall neither intentionally nor negligently do anything to injure, directly or indirectly, the reputation, prospects or business of another member. However, if he considers a member to be guilty of unethical, illegal or unfair practice, it is his duty to present his views and the relevant information to the Council.

### 9. Unfair Advantage

A member shall not use the advantages of former or present status or position to compete unfairly with members in private practice, nor use unfairly the advantages of private practice to the detriment of salaried members.

### 10. Limitation

A member shall engage or advise his employer or client to engage, and cooperate with, other experts and specialists whenever the employer's or client's interests would be best served by such service. He shall not accept a concealed fee for referring a client or employer to a specialist or for recommending services other than his own.

### 11. Training of Subordinates

When in a position of authority over other members of the profession, a member shall take care to see that those under his direction are afforded every reasonable opportunity to advance their knowledge and experience.

### 12. Credit to Others

A member shall ensure that proper credit is given to any associate, subordinate or otherwise, who has contributed to work for which he is responsible or whose work is being reviewed.

### 13. Acceptance of Favours

A member shall avoid placing himself under any obligation to any person or organisation who might deal with his employer or client. He shall not accept any substantial favours from such person or organisation.

### 14. Patents or Information

A member shall not receive, either directly or indirectly, any royalty, gratuity or commission in respect of any patented or protected article or information or process used in any work with which he may be connected unless he shall have fully disclosed the fact, in writing, to his employer, client or fellow professionals and associates in this matter.

### 15. Confidential Information

A member shall not use for any personal gain or advantage, nor shall he disclose, confidential information which he may acquire as a result of special opportunities arising out of work done for his client or employer, without the consent in writing of his client or employer or until it is clear that there can no longer be a conflict of interest with the original client or employer.

### 16. Contract Preparation and Supervision

In the planning of work, preparation of plans, reports, specifications and contract documents and in the supervision of work, a member shall have due regard for and protect the interests of his client or employer, who he shall represent with the utmost good faith. However, in the interpretation of all contract documents, he shall maintain an attitude of scrupulous impartiality as between his client and employer on the one hand and the contractor on the other and shall, as far as he can, ensure that each party to the contract shall discharge his respective duties and enjoy his respective rights as set down in the contract or agreement.

### 17. Consulting Practice

A member shall not describe himself, nor permit himself to be described as a consultant in his particular branch or branches of the profession unless he occupies a position of professional independence and is able to act as an unbiased and independent adviser. When acting as a consultant he shall conform in all respects with the Code of Ethics of this Institute. He shall not knowingly accept professional work in connection with which another member has been appointed to act, except in collaboration with such other member, unless he be formally notified by the Client that he is required to act, and that the other member has been appropriately notified. He shall not tender nor knowingly compete with any other member for employment on the basis of professional charges. He shall not conduct himself in a manner or act in any capacity nor hold any appointment which, in the opinion of the Council, prejudices his status as a Consultant or the interests of the Institute. Members who are directors or responsible officers of companies carrying on a practice as Consultants should endeavour to ensure at all times that the professional practice of the company conforms to the spirit of the Institute's Code of Ethics.

### 18. Governmental and Organisational Requirements

A member shall have knowledge of and strictly comply with all laws and regulations relating to his professional activities and shall comply with the rules of any related professional organisation to which he belongs.

### 19. Financial Market Regulatory Authority

A member shall comply strictly with the Code for the Technical Assessment and Valuation of Mineral and Petroleum Assets and Securities for Independent Expert Reports ("VALMIN Code") and the rules, regulations and practices as established and promulgated by the Australian Stock Exchange with respect to the Australian Stock Exchange Listing Rules for mining and other companies.

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## 20. Responsibility

The administration of this Code and matters related to it shall, subject to Article 55 of the Institute's Articles of Association, be vested in the Ethics and Standards Committee. Any matter of misconduct or negligence related to this Code shall be referred by the Council to the Ethics and Standards Committee for recommendation on appropriate action to be taken

## 21. Non-Compliance with the Code

Where the Ethics and Standards Committee is of the opinion that a member has breached any provision of the Articles or this Code, the member shall be: disciplined including being suspended from membership under the provisions of Article 15 and AIG's Complaints Management System as amended from time to time, or expelled by the Council from membership of the Institute, subject to Article 15 of the Institute's Articles of Association.

## ARTICLES OF ASSOCIATION REFERRED TO IN THE CODE OF ETHICS

### Article 14

A member may at any time by giving notice in writing to the Secretary resign his membership of the Institute but shall continue to be liable for any annual subscription and all arrears due and unpaid at the date of his resignation and for all other moneys due by him to the Institute and in addition for any sum not exceeding \$50.00 for which he is liable as a member of the Institute under Clause 5 of the Memorandum of Association of the Institute.

### Article 15

If any member shall wilfully refuse or neglect to comply with the provisions of the Memorandum or Articles of Association of the Institute or the Code of Ethics or shall be guilty of any conduct other than that specified in Regulation 14 hereof which in the opinion of the Council is unbecoming of a member or prejudicial to the interest of the Institute, the Council shall have the power to discipline or suspend the membership of a member under the provisions of the Code of Ethics by imposing one or more penalties as it thinks fit or expel the member from the Institute and erase his name from the Register of Members provided that at least fourteen days before the meeting of the Council at which a resolution for his expulsion is passed the member shall have had notice of such meeting and of what is alleged against him and of the intended resolution for his expulsion and that he shall at such meeting and before the passing of such resolution by at least two

thirds of members of Council eligible to vote have had an opportunity of giving orally or in writing any explanation or defence he may think fit. The Code of Ethics may be amended from time to time by the Council.

### Article 55

The Council may delegate any of its other powers (not being duties imposed on the Council as directors of the Institute by the Act or general law) to sub-committees consisting of such member or members of the Council or Institute as it thinks fit; any sub-committee so formed (herein called a Permanent Committee) shall in the exercise of the powers so delegated conform to any regulations that may be imposed on it by the Council and subject thereto shall have power to co-opt any member or members of the Institute. All members of such Permanent Committee shall have one vote.

All decisions of Permanent Committees shall be subject to ratification by Council. There shall initially be a:

- (i) Qualifications Committee;
- (ii) Ethics and Standards Committee;
- (iii) Legal Committee; and
- (iv) Registration Board.

[Note there is now a Complaints Committee in addition to those above]

## EXTRACT FROM MEMORANDUM OF ASSOCIATION REFERRED TO IN THE CODE OF ETHICS

### Clause 5

Every member of the Institute undertakes to contribute to the assets of the Institute, in the event of the same being wound up while he is a member, or within one year after he ceases to be a member, for payment of the debts and liabilities of the Institute contracted before he ceases to be a member, and of the costs, charges, and expenses of winding-up and for the adjustment of the rights of the contributories among themselves, such amount as may be required, not exceeding \$50.00.